

COVID-19 Positive or Suspected ICU Pick Up Checklist for ED or Ward

ICU will arrive in PPE as needed for transfer of a Covid-19 or suspected Covid-19 patient. The patient will be ‘packaged’ by the ward/ED then passed from the ‘dirty’ room/area to the ‘clean’ area to the ICU team. This is to prevent hospital contamination and ensure staff safety while preserving our PPE stock.

ICU beds will NOT be brought to the patient. We will transfer on the bed/trolley from the referring department. This will be returned clean to the ward.

Communication with ICU is **VITAL**. We have different transport processes and equipment depending on whether a patient is Covid-19 suspected/positive or not. We need this information prior to leaving the unit.

The requirements for referring ward/department staff are as follows;

Action by referring department	Completed
Phone handover prior to ICU arrival: Nurse to Nurse <ul style="list-style-type: none"> - COVID status - Resus Status - Communicate what equipment ICU need to bring replace what is on the patient - Provide a direct line phone number that the ICU team can contact when en-route - Confirm ICU team arrival time - Confirm medication/infusions required for transfer (e.g. vasopressors) 	
Arrange porter for transfer	
Package patient <ul style="list-style-type: none"> - Attach all devices, that are connected to the patient, to the bed - Full O2 cylinder available on the back of bed. Do not disconnect O2 from wall until ICU arrival - Apply surgical mask over the O2 delivery system on the patients face - Put bagged patient belongings on the bed 	
ICU will contact referring department when they are en-route to collect the patient	
ICU will remain outside patient room or ED Respiratory Unit double doors on their arrival	
Moving the patient	
<ul style="list-style-type: none"> - Remove O2 device from the wall and connect to the O2 cylinder - Disconnect power cords from IV pumps - Patient ID check performed with ICU team - Give patient documentation to the ‘CLEAN’ runner 	
ICU will have a team huddle prior to moving the patient to ICU	

ICU COVID-19 Transfer Flowsheet

